Winter by the Sea Market

2026 VENDOR RENTAL AGREEMENT

Sundays, December 6, 13 and 20, 2026 | 4:00–7:00 p.m.

Paradise Mini Golf & Fun Park
375 Island Highway W, Parksville, BC

By submitting an application, you acknowledge that you have read and understood this agreement and agree to comply with its terms. Vendors must sign and return this agreement to the Market Coordinator before receiving approval.

1. Applications and site assignments

Applications and approval. All applications are subject to approval by the Market Coordinator. Contact the coordinator to confirm receipt if you have received no response after 14 business days.

Products and services. List all goods and services you plan to offer. Product categories must be compatible. The Chamber may limit the number of vendors in each category or decline items that are unsuitable for the market. If you sell jewelry, indicate what percentage of your goods it represents. Photos may be requested.

Prohibited goods and activities. Secondhand or liquidation items, drugs, cannabis edibles, THC or CBD products, drug paraphernalia, and fireworks are prohibited. Political or religious promotion is prohibited.

Food vendors. Comply with applicable Island Health requirements and provide any permit, approval or documentation required for your operation. Proof of certification is required to advertise food as organic.

Vendor spaces. Use your assigned space and keep within its approved dimensions. Standard tent spaces are 10 ft × 10 ft. Larger tents require advance approval. The Market Coordinator may reassign spaces. Advertising to share or sublet a space, subletting, and sharing with an unregistered vendor are prohibited.

2. Cancellations and weather

Vendor cancellations. If you cannot attend a confirmed date, email market@parksvillechamber.com as soon as possible. Any refund is subject to the terms provided at registration.

Weather. The market runs rain or shine. Vendors must come prepared for the weather. Weather alone does not qualify for a refund or discount while the market operates. Only the market organizers may close the market early or cancel it.

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VENDOR SETUP, SITE RULES AND SIGNATURE

3. Load-in, tent weights and teardown

Load-in and parking. Follow the Market Coordinator's instructions for arrival, unloading and parking. Obey posted signs and keep pedestrian routes and vehicle access clear.

Equipment and power. Bring your own tent, tables, chairs and equipment as needed. If you plan to use a generator, advise the Market Coordinator in advance. Only quiet generators will be accepted.

> **Tent weights are mandatory.** If you use a tent or canopy, bring and securely attach a weight to every leg during setup. Keep all weights attached until the tent or canopy is taken down. Vendors without weights for every leg may not use a tent or canopy.

Teardown. Keep your booth open until 7:00 p.m. unless organizers close the market early. Pack up your booth before retrieving your vehicle. Allow 10–15 minutes after closing for visitors to clear the area and follow staff directions before driving into the market area.

4. Site conduct, waste and liability

Site conduct. Treat others respectfully, keep displays and signs inside your assigned space, and keep pedestrian routes and neighbouring displays clear. Vendors must stay at least 10 metres outside the market area when smoking. The Chamber may refuse entry or remove vendors who breach this agreement.

Waste. Leave your site clean and remove all waste. Food vendors must provide accessible garbage and recycling bins. Waste dumping and fluid leaks are prohibited.

Liability. Vendors are encouraged to carry their own liability insurance. The Parksville & District Chamber of Commerce, its staff and its volunteers will not be responsible for injury to vendors or damage to or theft of vendors' property during the market.

5. Vendor acknowledgment

I have read and understood this agreement and agree to comply with its terms.

Vendor full name _____

Business name _____

Vendor signature _____

Date signed _____

Return the signed agreement to **market@parksvillechamber.com**.